



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	HARSH PATI SINGH COLLEGE
Name of the head of the Institution	PROF.BHIM NATH JHA
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	09771866890
Mobile no.	9973409895
Registered Email	hpscollegemadhepur@gmail.com
Alternate Email	ufarooque4@gmail.com
Address	Madhepur, Madhubani, Bihar
City/Town	Madhepur
State/UT	Bihar
Pincode	847408

2. Institutional Status

Affiliated / Constituent	Constituent
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Umar Farooque
Phone no/Alternate Phone no.	09771866890
Mobile no.	9709632890
Registered Email	hpscollegemadhepur@gmail.com
Alternate Email	ufarooque4@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://www.hpscollege.com/AQAR201718.doc
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	https://www.hpscollege.com

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	5.7	2006	02-Feb-2006	01-Feb-2011
2	B	2.29	2014	10-Dec-2014	09-Dec-2019

6. Date of Establishment of IQAC	23-Aug-2012
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Women Empowerment	12-Mar-2019 4	50

[View File](#)

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
UGC	Development/Research	UGC	2019 1	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. RCC road . 2. CCTV Cameras 3. WiFi installation.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Construction of New Library reading room	Reading Room has been constructed.
Construction of new class rooms.	Class rooms constructed
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	15-Jan-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Institution does not have the right to frame the curriculum. The curriculum provided by the University has to be implemented by the institution itself. As per the curriculum, the institution delivers it through their respective departments. All the department faculty members act as per the curriculum provided by the university. The faculty member takes the classes as per the time table provided by the Institution. After each month, the department takes the test programmes separately and interact with the students and their problems. They clear their doubts and then they proceed. All the departments keep their records in the relevant department for further documentation. Question framing, test, review and publication of results, all the department act as per the guidelines of the university.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
B.A.	0	23/07/2018	6	To create jobs	Imparting development
B.Sc.	0	23/07/2018	6	To create jobs	Overall development

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Honours	23/07/2018
BSc	Honours	23/07/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	1136	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Spoken Tutorial	06/04/2018	81
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Educational status of disabled students	20
View File		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The feedback received from the students, alumni and parents has to be analysed by our faculty members and administration. As per the suggestion received by the institution through feedback put forward to the relevant or concerned member of the institution. The suggestions received by the institution through their faculties have to analysed and the action taken in this regard. The institution takes the parents meet through out the year and whatever the feedback obtained through them is also to be analysed through the institutional internal mechanism.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	2492	1157	1023
BSc	Honours	770	167	113

2.2 – Catering to Student Diversity**2.2.1 – Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1136	0	8	0	8

2.3 – Teaching - Learning Process**2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
0	0	0	0	0	0

[View File of ICT Tools and resources](#)[View File of E-resources and techniques used](#)**2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)**

Yes the institution does have the student mentoring system available. The mentoring system has been performed with the help of students union students. They perform the mentoring work in the campus. Every class has a student mentor who perform the duty of mentoring. At every level, they take their counselling and resolve their problem at their own level. The head of the institution takes the meeting of all the mentors every month and takes the action further long. The faculty members also take initiatives in this regard and help them to resolve all the grievances of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1136	8	1:142

2.4 – Teacher Profile and Quality**2.4.1 – Number of full time teachers appointed during the year**

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
28	8	20	0	5

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr. Umar Farooque	IQAC / CIQA coordinator	NAAC Awareness at Raj Bhawan, Patna
2019	Prof. Ranjan Kumar Thakur	Assistant Professor	NAAC Awareness at Raj Bhawan, Patna

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	305	2019	07/01/2019	15/06/2019
BSc	305	2019	07/01/2019	15/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation system at the institution level works properly. Every department has internal evaluation process. Department performs written and oral evaluation of the students every month. After taking the test, every faculty member analyses the performance of the student and conveys and points out the shortcomings. Faculty members takes the counselling process properly and gives them proper advice. After the end of every chapter, the department takes the written exam and evaluates their performance. On the basis of the performance, faculty members refer the shortcomings and give the suggestion.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

At the beginning of every academic calendar, the institution prepares its academic calendar. The institution follows strictly its academic calendar for the conduct of examinations. At the end of every semester, internal examination is conducted. On the basis of the performance their examination form has to be accepted. In between the academic calendar, other activities like sports, debate, extempore, essay competition, cultural activities are performed. For cultural activity, So-shiv purashkar yojna has been implemented. Like wise in debate and essay competition, Mobarak Prize and Bachelal Jha Vishay Vastu Bodh Pratiyogita has also to be conducted.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.hpscollege.com>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
305	BA	Honours	642	524	81.62
305	BSc	Honours	78	47	60.26
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.hpscollege.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	NA	0	0
View File				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NA	NA	23/07/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	02/07/2018	NA
View File				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	23/07/2018
View File					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Philosophy	3	3
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Department of English	1
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NA	NA	NA	2018	0	0	0
View File						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NA	NA	NA	2018	0	0	0
View File						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	2	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Special Camp	NSS	8	52
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Special Camp through NSS	Completion certificate	University	52
View File			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Aids	NSS	Aids awareness	8	50
Swachh Bharat	NSS	Cleanliness Abhiyan	8	100
Gender Awareness	Sociology Department	Beti Bachao, Beti Padhao	8	50

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0
View File			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NA	NA	NA	23/07/2018	30/06/2019	0
View File					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NA	23/07/2018	NA	0
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
835000	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Library Softwares	Partially	2014	2014

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	26799	1911406	3780	1799442	30579	3710848
Reference Books	2406	188685	0	0	2406	188685
Journals	2079	40230	4	6000	2083	46230
Others (specify)	724	28955	0	0	724	28955
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	23/07/2018
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	12	2	1	2	2	6	6	100	0
Added	0	0	0	0	0	0	0	0	0
Total	12	2	1	2	2	6	6	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

1 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	0

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution has procedures and policies for maintaining and utilizing physical, academic and support facilities. For physical development of the institution, laboratories, library, sports complex, computers, class rooms, different committees serve this purpose. A planning board for physical development is to be introduced whereas for the purchase of equipments in

laboratories and other peripherals such as computer and others, separate purchase committees are present in the institution. Similarly, for the purchase of books, journals and others in the library, library committee is running with full swing and the list of relevant books has to be recommended by the faculty members and put before the library committee, then after the final decision is to be made. The procedures and policies are running under full transparency.

For the construction of class rooms, after getting the approval from the development council, then the DPR and others is to be finalised. These systems run with full transparency.

<https://www.hpsclege.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Welfare Scheme	0	0
Financial Support from Other Sources			
a) National	NA	0	0
b) International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	27/08/2018	81	Spoken Tutorial
Personal Counselling and Mentoring	26/07/2018	50	NSS

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Career Counselling	0	0	0	0
2019	Career Counselling	0	0	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance
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		redressal
5	5	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	3	HPS College	English	LNMU	PG English
2018	8	HPS College	English/Math	LNMU	PG-English/Math
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Outdoor Games	Inter classes	40
Indoor Games	Inter classes	30
Son-Shiv Folk Song	Inter classes (Girls)	15
Sarswati Nandan Pratibha Purashkar	Painting (Girls)	20
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NA	National	0	0	0	NA
2019	NA	National	0	0	0	NA
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The institution has student council in the form of College Student Union. The student Union of the institution is the statutory body of the University student Union. Its election is to be held in every beginning of the session each year. The elected member of the union becomes the member of academic and administrative bodies of the institution.. They participate in every meeting of the college development and administrative reforms. They take keen interest in the entire affairs of the institution concerning the matter relating to the students. They play vital role in the over all development of the institution. They give their fruitful advice to the college administration on the academic issues . They keep tight vigil on the issues of cleanliness of the campus, and other activities. The president and general secretary of the union are the member of all academic and administrative bodies.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

550

5.4.3 – Alumni contribution during the year (in Rupees) :

29400

5.4.4 – Meetings/activities organized by Alumni Association :

The college has its Alumni Association which has been governed and administered by one faculty member along with the head of the institution. The association has its secretary and president who performed all the activities along with the principal of the college. They took their meeting at every regular interval. They take keen interest in the other activities of the college. The activities like aids awareness, yoga camps and blood donation camps.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- The institution was started with the clear vision of furnishing the dire needs of educationally lagging area in this economically backward area ravaged by the fury of rivers Koshi and Kamala. The institution fulfills the long cherished dreams of the people of this area. This thickly populated area comprises of different classes and caste. The minority section has a sizable population. Besides the area has a majority of OBC, SC/ST population. The mission of the college is to appreciate and respect all faiths, to nurture self and community development and promote religious and communal harmony leading to national integration.
- Women of this area were completely deprived of education. This institution furnishes the needs of women education paving a solid ground for their empowerment in every walk of life. To keep pace with the forwarding India the institution has concrete devotional approach towards education. It is to create a teaching learning environment conducive to the pursuit of higher knowledge relevant skills and experience upto undergraduate level and to promote awareness on ecological, environmental and burning issues. It is also to motivate students on socio-economic issues making emphasis on gender and human rights by engaging them in extra-curricular activities and to give inputs to students to become good students and above all to promote

them as good and responsible citizens. To foster quality education and high moral standard coverings on government level and to educate students of all sections of the society is the vision of the college. It is also to provide equal opportunity to both genders and bring awareness in women specially and to develop the skills of students for better employment prospect.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The institution adopted better quality improvement in the admission process. The university released the list of selected students for the admission in UG. The institution with the help of faculty members and administrative staffs the process of admission has to be completed within the stipulated time. Fair and transparent process was to be adopted by the institution.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online admission process implemented by the institution on the basis of list provided by the university.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Prof. Ranjan Kumar Thakur	NAAC Awareness Workshop	College	3000
2019	Dr. Umar Farooque	NAAC Awareness Workshop	College	3000
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Online admission Process	Skill development in filing	07/08/2018	08/08/2018	6	4

2019	e-governance	Noting and drafting	11/03/2019	12/03/2019	6	3
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Courses	1	04/06/2018	01/07/2018	28
Refresher Course in Linguistics	1	06/08/2018	26/08/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	2	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance, University Welfare Fund	Group Insurance, University Welfare Fund	Assistance from poor boys fund, Sarswati Nandan Singh Pratibha Purashkar.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes the institution conducts both internal and external financial audit regularly. • At institution level the principal and Bursar regularly audit the expenditure of available resources generated during the previous year on regular basis. • The university audit team and the chartered accountant nominated by the University and approved by the state government do the external audit every year and keep tight vigil on financial matter. It focuses on the procedure which has not been adopted properly or not.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
View File		

6.4.3 – Total corpus fund generated

1332053.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External	Internal
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	Yes/No	Agency	Yes/No	Authority
Academic	Yes	College Inspector	Yes	Principal Head of the Department
Administrative	Yes	Chartered Accountant	Yes	Bursar

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is a close rapport between parent-Teacher association. A good number of skeptics continue to believe the only appropriate institutional response to parents is a closed door. Parent-teacer association relations has developed as its own professional area in higher education. It assists in aceiving the long goal of the institution. The purpose of this longitudinal association has been to collect information on the changing scope and developing trends in services over time as parent programs have emerged on college campuses.

6.5.3 – Development programmes for support staff (at least three)

1. Construction of houses for the support staff. 2. Training facilities. 3. Providing conducive atmosphere for working.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of new class rooms. 2. Construction of separate reading room. 3. Installation of CCTV camesra for safety and security. 4. Wi-fi ebaled campus.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Classes of c ommunicative English	16/07/2018	16/07/2018	14/08/2018	30
2019	Noting Drafting	11/03/2019	11/03/2019	16/03/2019	10
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Aids Awareness	13/08/2018	13/08/2018	20	25
Girls	15/04/2019	15/04/2019	50	0

sanitation

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Percentage of power requirement met by renewable energy sources is about 5 to 8 only. Efforts are made to increase the percentage of power requirement through renewable energy sources likely with solar power system. The energy consumption needs to be reduced.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	2	10/08/2018	4	Awareness on save water	Resource saving	52
2019	1	1	22/04/2019	4	Career development programme	Rural area literacy	40

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
NA	23/07/2018	NA

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Social responsibility among young students	04/12/2018	04/12/2018	40

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Waste: There is a great deal of waste and waste damages in the campus. It is to be thrown in waste garbage pits. 2. Energy conservation: By reducing energy usage, using of solar panels. 3. Tree Planting: Deforestation is a major cause of green houses, so tree plantation will be taken as a major. 4. Pollution prevention: Avoiding atmospheric pollution, water pollution in the campus. 5. Energy efficient product: The institute will buy energy efficient product to reduce the energy consumption.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

• The aim and practice of the institution has been to spread quality education among all section of society sans gender and class discrimination. • The institution has a co-education system up to under graduate level in this economically backward but politically very conscious region. The share of girl student is almost 50. In spite of that we have never faced any disturbance as against the prevailing uneasy atmosphere in other campuses. The aim and practice of the institution has been to spread quality education among all section of society sans gender and class discrimination. The institution has a co-education system upto under graduate level in this economically backward but politically very conscious region. The share of girl student is almost 50. In spite of that we have never faced any disturbance as against the prevailing uneasy atmosphere in other campuses. To provide amenities and sports facilities in harmony with nature. Industry institute interaction to provide adequate exposure to the students to the world of work. Enrich library and provide latest teaching gadgets and process to promote effective teaching, learning. • Silent features of institute: ? Institute provided inclusive education so that a deserving student is not denied an opportunity for education solely on socio economic constraints. ? Institute provided holistic education to develop skills, knowledge and values through well-structured curriculum and instructions. ? Disciplinary Committee to look into the in disciplinary Acts Ragging. ? Power backup given on the campus. ? The student NSS wing is active in order to imbibe strong Social values in our students. ? Institute is friendly for Differently Abled.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.hpscollege.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has multi-dimensional performance. It is difficult to point out the performance in area of distinctiveness. The institution conducts a green audit of its campus and facility. Solar power units have been installed. A separate pond has been constructed for water harvesting. Plantation of trees is done by the N.S.S. unit. Some innovations like computerization of departments, development of college website, digitalization of college central library, making an eco-friendly green campus and internet with wi.fi facility have brought about a sea change in the smooth functioning of the institution. With increasing number of girl students in the campus, the institution focuses on the safety, security and qualitative education to them. The institute is determined to provide better environment to them, so that they feel homely atmosphere in the campus. The entire campus is equipped with the CCTV cameras. The sense of determination and positive approach has been developed into their mind. This is the greatest achievement in this regard. We hope this will continue in the near future also.

Provide the weblink of the institution

<https://www.hpscollege.com>

8.Future Plans of Actions for Next Academic Year

Strategic plans are tools that many organizations use to keep themselves successful and on track. A strategic plan is a roadmap for success. Every institution has its own future plan. Similarly this institution has its next academic strategic plan. Last year whatever the achievement we have got, this year we are not getting satisfied with that. Most basic strategic plans contain

these elements: • Mission Statement • Goals • Strategy or Methods • Objectives • Evaluation and Review With the help of our Principal along with the dynamic faculty members, we will achieve our target within the stipulated time frame. From this year we are starting academic flexibility and comprehensive development of the students with interactive classes. Periodic tests will be performed and evaluation process will be held with the help of our class mentor and faculty members. This will continue throughout the academic year. We are making a plan to introduce the smart classes. For this, every faculty member needs ICT awareness. We are moving towards technology based education along with the traditional education. Apart from this we are planning to make co-relation with the society, so that the institution comes near to the society. Our next target will be focusing on government ambitious plan to protect the environment, water conservation and green plantation. We will make sure that our campus must be green campus. A lot of plantation work will be done in the next year. We will be sure we will achieve our target. This year we are taking an oath to keep the campus as well as the surrounding clean. With the increasing number of female students, we will take some major initiative towards their safety and security. This will be the major concern for next coming year. We will provide CCTV cameras for their security and safety. Our next focus will be on the construction of language lab. In such remote rural areas no such facility is available. We plan to introduce some remedial classes and career oriented classes for our students. Along with this we will also provide some motivational classes in the next coming year. From this year we are also introducing some skill development courses in the form of vocational courses. All these we plan to do in the next academic year.