



Yearly Status Report - 2019-2020

Part A

Data of the Institution

| | |
|---|---|
| 1. Name of the Institution | HARSH PATI SINGH COLLEGE |
| Name of the head of the Institution | Dr. Umesh Kumar Chaudhary |
| Designation | Principal (in-charge) |
| Does the Institution function from own campus | Yes |
| Phone no/Alternate Phone no. | 06273283226 |
| Mobile no. | 9431400196 |
| Registered Email | hpscollegemadhepur@gmail.com |
| Alternate Email | ranjan.ku.thakur@gmail.com |
| Address | Harsh Pati Singh College Madhepur, Madhubani |
| City/Town | Madhepur |
| State/UT | Bihar |
| Pincode | 847408 |

| 2. Institutional Status | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-----------------|---------------------------------------|---|-------------|-------------|---|-------|------|---|-----------------|---------------------------------------|-------------|-----------|---|---|-----|------|-------------|-------------|---|---|------|------|-------------|-------------|
| Affiliated / Constituent | | | Constituent | | | | | | | | | | | | | | | | | | | | | | |
| Type of Institution | | | Co-education | | | | | | | | | | | | | | | | | | | | | | |
| Location | | | Rural | | | | | | | | | | | | | | | | | | | | | | |
| Financial Status | | | state | | | | | | | | | | | | | | | | | | | | | | |
| Name of the IQAC co-ordinator/Director | | | Prof. Ranjan Kumar Thakur | | | | | | | | | | | | | | | | | | | | | | |
| Phone no/Alternate Phone no. | | | 06273283226 | | | | | | | | | | | | | | | | | | | | | | |
| Mobile no. | | | 8130120991 | | | | | | | | | | | | | | | | | | | | | | |
| Registered Email | | | hpscollegemadhepur@gmail.com | | | | | | | | | | | | | | | | | | | | | | |
| Alternate Email | | | ranjan.ku.thakur@gmail.com | | | | | | | | | | | | | | | | | | | | | | |
| 3. Website Address | | | | | | | | | | | | | | | | | | | | | | | | | |
| Web-link of the AQAR: (Previous Academic Year) | | | http://hpscollege.com/aqar.asp | | | | | | | | | | | | | | | | | | | | | | |
| 4. Whether Academic Calendar prepared during the year | | | Yes | | | | | | | | | | | | | | | | | | | | | | |
| if yes,whether it is uploaded in the institutional website: Weblink : | | | http://hpscollege.com/academic_calendar.asp | | | | | | | | | | | | | | | | | | | | | | |
| 5. Accrediation Details | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>5.7</td> <td>2006</td> <td>02-Feb-2006</td> <td>01-Feb-2011</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.29</td> <td>2014</td> <td>10-Dec-2014</td> <td>09-Dec-2019</td> </tr> </tbody> </table> | | | | | | Cycle | Grade | CGPA | Year of Accrediation | Validity | | Period From | Period To | 1 | C | 5.7 | 2006 | 02-Feb-2006 | 01-Feb-2011 | 2 | B | 2.29 | 2014 | 10-Dec-2014 | 09-Dec-2019 |
| Cycle | Grade | CGPA | Year of Accrediation | Validity | | | | | | | | | | | | | | | | | | | | | |
| | | | | Period From | Period To | | | | | | | | | | | | | | | | | | | | |
| 1 | C | 5.7 | 2006 | 02-Feb-2006 | 01-Feb-2011 | | | | | | | | | | | | | | | | | | | | |
| 2 | B | 2.29 | 2014 | 10-Dec-2014 | 09-Dec-2019 | | | | | | | | | | | | | | | | | | | | |
| 6. Date of Establishment of IQAC | | | 23-Aug-2012 | | | | | | | | | | | | | | | | | | | | | | |
| 7. Internal Quality Assurance System | | | | | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th colspan="3">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> <tr> <th>Item /Title of the quality initiative by IQAC</th> <th>Date & Duration</th> <th>Number of participants/ beneficiaries</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table> | | | | | | Quality initiatives by IQAC during the year for promoting quality culture | | | Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | | | | | | | | | | | | | | |
| Quality initiatives by IQAC during the year for promoting quality culture | | | | | | | | | | | | | | | | | | | | | | | | | |
| Item /Title of the quality initiative by IQAC | Date & Duration | Number of participants/ beneficiaries | | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | | | |

| | | |
|---------------------------|------------------|----|
| Plantation Programme | 02-Oct-2019 1 | 20 |
| Covid Pandemic Awareness | 24-Mar-2020 7 | 30 |
| View File | | |

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

| Institution/Department/Faculty | Scheme | Funding Agency | Year of award with duration | Amount |
|--------------------------------|--------|----------------|-----------------------------|--------|
| ugc | NA | ugc | 2020 0 | 0 |
| View File | | | | |

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Flag hoisting stage has been build in the campus. 2. College Main gate has been decorated with granite. 3. Separate reading room is being constructed. 4. New equipment for gym has been installed.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

| Plan of Action | Achivements/Outcomes |
|--|----------------------|
| Construction of new seperate room in library | achieved |

| | |
|---|-------------|
| Construction of Flag Hoisting Stage | achieved |
| Induction programme for newly admitted students | achieved |
| Beautification of main gate | achieved |
| View File | |
| 14. Whether AQAR was placed before statutory body ? | No |
| 15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ? | No |
| 16. Whether institutional data submitted to AISHE: | Yes |
| Year of Submission | 2020 |
| Date of Submission | 03-Mar-2020 |
| 17. Does the Institution have Management Information System ? | No |

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

No, in the field of curriculum designing, institution does not have any role to play. Everything has been done on the part of university. Institution only imparts the delivery of the curriculum designed by the university. In this regard, at the institution level, separate time table has been framed for every department and each department makes the implementation of the time table according to the curriculum provided by the university. Through this mechanism, each department delivers its courses within the time frame limit. After the completion of courses the department conducts periodic tests of the students and makes them aware about the shortcomings. Each department keeps the record of the student in proper manner. Internal examination is being conducted by the department as per the guidelines of the university. In this way through the well planned curriculum delivery and documentation is made.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

| Certificate | Diploma Courses | Dates of Introduction | Duration | Focus on employ ability/entrepreneurship | Skill Development |
|------------------------------------|-----------------|-----------------------|----------|--|-------------------|
| No Data Entered/Not Applicable !!! | | | | | |

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

| Programme/Course | Programme Specialization | Dates of Introduction |
|---------------------------|--------------------------|-----------------------|
| BSc | Honours | 23/07/2019 |
| BA | Honours | 23/07/2019 |
| View File | | |

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

| Name of programmes adopting CBCS | Programme Specialization | Date of implementation of CBCS/Elective Course System |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

| | Certificate | Diploma Course |
|------------------------------------|-------------|----------------|
| No Data Entered/Not Applicable !!! | | |

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

| Value Added Courses | Date of Introduction | Number of Students Enrolled |
|------------------------------------|----------------------|-----------------------------|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.3.2 – Field Projects / Internships under taken during the year

| Project/Programme Title | Programme Specialization | No. of students enrolled for Field Projects / Internships |
|------------------------------------|--------------------------|---|
| No Data Entered/Not Applicable !!! | | |
| No file uploaded. | | |

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

| | |
|-----------|-----|
| Students | Yes |
| Teachers | No |
| Employers | No |
| Alumni | Yes |
| Parents | Yes |

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

| Feedback Obtained |
|---|
| <p>A well planned mechanism for the feedback is available at the institution level. Through college website, feedback register, the data has been collected, analyzed and sorted out. The feedback received from the students, alumni and parents and from the other field is sanitized at every department level. A high level meeting has been organized in this regard. Whatever may be the feedback received from, it is being analyzed and the action is being taken, and it is to be informed to the concerned persons. The record is been kept and according to the feedback, the head of the institution calls a meeting to discuss the problem, so that the action could be taken place. By this way, the feedback is obtain and analyzed and it is being utilized for overall development of the institution.</p> |

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

| Name of the Programme | Programme Specialization | Number of seats available | Number of Application received | Students Enrolled |
|-----------------------|--------------------------|---------------------------|--------------------------------|-------------------|
| BSc | Honours | 770 | 361 | 255 |
| BA | Honours | 2492 | 1637 | 1429 |

[View File](#)

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

| Year | Number of students enrolled in the institution (UG) | Number of students enrolled in the institution (PG) | Number of fulltime teachers available in the institution teaching only UG courses | Number of fulltime teachers available in the institution teaching only PG courses | Number of teachers teaching both UG and PG courses |
|------|---|---|---|---|--|
| 2019 | 3589 | Nil | 12 | Nil | 12 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

| Number of Teachers on Roll | Number of teachers using ICT (LMS, e-Resources) | ICT Tools and resources available | Number of ICT enabled Classrooms | Number of smart classrooms | E-resources and techniques used |
|----------------------------|---|-----------------------------------|----------------------------------|----------------------------|---------------------------------|
| Nil | Nil | Nil | Nil | Nil | Nil |

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No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the full time teachers of the departments of the institution. Students have been allotted to each full time teacher by the department. The formal student mentoring system has been introduced in the academic session 2019-2020. IQAC has been trusted to preserve the records of the mentoring system as received from the departments and to provide necessary assistance and suggestions to the departments as and when required. Mentoring of students is based on following objectives:

- Promoting the academic, moral, social and cultural development and physical fitness of students
- Increasing teacher-student contact hours
- Identifying and addressing the problems faced by slow learners and first generation learners
- Encouraging advanced learners with additional resources
- Decreasing the student drop-out rates
- Building up confidence among students and preparing students for the competitive world
- Encouraging students to participate in sports, cultural and extension related activities.

Responsibilities of the mentor:

- Mentors will meet the mentee at least twice in a month/online interactions should be maintained with the students in case of unavoidable circumstances or pandemic situations
- Continuous monitoring, guiding and motivating the students in all academic matters through online and face-to face mode
- Contacting the parents/guardians of the students as and when required to inform them about the performance and academic irregularities
- Build up the confidence of mentee to face competitions, public gathering and other social interactions
- Skill development of the mentee by providing special training such as basic computation, advanced computation, programming, language delivery, editorial writing, article writing, spoken English etc.
- Encouraging the mentee to participate in extension related, co-and extracurricular and cultural activities and also providing necessary help and support as and when required
- Nurturing the hobbies of the mentee
- Career counseling and providing professional guidance to students by the mentor teacher and providing them proper information and guidance
- Intimate HOD in case of any problems faced by the student in the department
- Keep contact with the students after graduation
- Preparing a record of the mentoring system of each academic year and sharing it with the IQAC
- Maintaining

a brief but clear record of all discussions with the students During the COVID-19 Lock down period, Mentors have kept interactions with mentee through online mode.

| Number of students enrolled in the institution | Number of fulltime teachers | Mentor : Mentee Ratio |
|--|-----------------------------|-----------------------|
| 3589 | 12 | 1:299 |

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

| No. of sanctioned positions | No. of filled positions | Vacant positions | Positions filled during the current year | No. of faculty with Ph.D |
|-----------------------------|-------------------------|------------------|--|--------------------------|
| 28 | 12 | 16 | 1 | 7 |

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

| Year of Award | Name of full time teachers receiving awards from state level, national level, international level | Designation | Name of the award, fellowship, received from Government or recognized bodies |
|------------------------------------|---|-------------|--|
| No Data Entered/Not Applicable !!! | | | |
| No file uploaded. | | | |

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

| Programme Name | Programme Code | Semester/ year | Last date of the last semester-end/ year-end examination | Date of declaration of results of semester-end/ year- end examination |
|---------------------------|----------------|----------------|--|---|
| BSc | 305 | 2020 | 30/04/2020 | 30/06/2020 |
| BA | 305 | 2020 | 30/04/2020 | 30/06/2020 |
| View File | | | | |

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution has got a CIE, i.e- Continuous Internal Evaluation system of its own. Every department performs the Continuous Internal Evaluation at its own level. Apart from the written tests conducted by the each department through its faculty member, viva-voce is also performed. Every member analyzes the performance of the students and imparts proper suggestion to them. Through the counseling process, their shortcomings are to be eradicated. With proper suggestions, they guide them. Along with the class-room teaching, the faculty members take the periodic tests and evaluate their performance. The internal marks evaluation scheme is conveyed by head of the department to the students at the start of each semester. The syllabus of the course and question paper pattern is discussed with the students by the subject teachers in the beginning of the new session. Internal assessment marks are awarded on the basis of performance of student, marks obtained in assignments, regularity of attendance, participation in different activities like competitions, workshops, seminars, sports etc. and efforts taken by the student to improve her performance over the semester. The faculty members provide the answer book to the students and students evaluate their paper themselves. This helps students to perform better in the university exam.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

The institution prepares the academic calendar every year in advance. The coverage of academic calendar covers the list of examination dates, seminars, conferences, guest lectures, workshops and, vacation dates, festivals, etc. Academic calendar provides the total effective working days available in a given semester. Then the director and senior colleagues prepare the time table by correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic and business inputs. Institution prepared a Calendar as per the scheduled prescribed by the affiliating university for implementation of Curriculum and participation in Extracurricular and co-curricular Activities. As per university rules and regulation academic activity run in college throughout the year. At the beginning of session institution prepared an academic calendar to organize the curricular and extracurricular activities in the institution. In academic calendar institute adhered to available working days, short and long Holidays, National Public holidays, Admission process, Semester wise Teaching Plans, Tentative University Examination days of semester, Tentative practical examination days. Institute tries to run all the activities as per the academic calendar but some time due to circumstances some events scheduled gets change.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://HPSCOLLEGE.com>

2.6.2 – Pass percentage of students

| Programme Code | Programme Name | Programme Specialization | Number of students appeared in the final year examination | Number of students passed in final year examination | Pass Percentage |
|---------------------------|----------------|--------------------------|---|---|-----------------|
| 305 | BSc | Honours | 78 | 47 | 60.2 |
| 305 | BA | Honours | 642 | 524 | 81.6 |
| View File | | | | | |

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://hpscollege.com>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

| Nature of the Project | Duration | Name of the funding agency | Total grant sanctioned | Amount received during the year |
|---------------------------|----------|----------------------------|------------------------|---------------------------------|
| Any Other (Specify) | 0 | NA | 0 | 0 |
| View File | | | | |

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative

practices during the year

| Title of workshop/seminar | Name of the Dept. | Date |
|---------------------------|-------------------|------------|
| NA | NA | 30/06/2020 |

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

| Title of the innovation | Name of Awardee | Awarding Agency | Date of award | Category |
|---------------------------|-----------------|-----------------|---------------|----------|
| NA | NA | NA | 30/06/2020 | NA |
| View File | | | | |

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

| Incubation Center | Name | Sponsored By | Name of the Start-up | Nature of Start-up | Date of Commencement |
|---------------------------|------|--------------|----------------------|--------------------|----------------------|
| NA | NA | NA | NA | NA | 30/06/2020 |
| View File | | | | | |

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

| State | National | International |
|-------|----------|---------------|
| 0 | 0 | 0 |

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

| Name of the Department | Number of PhD's Awarded |
|------------------------|-------------------------|
| 0 | Null |

3.3.3 – Research Publications in the Journals notified on UGC website during the year

| Type | Department | Number of Publication | Average Impact Factor (if any) |
|---------------------------|------------|-----------------------|--------------------------------|
| International | English | 4 | 5.1 |
| International | Sociology | 2 | 5.1 |
| National | Maithili | 2 | Nill |
| International | Sanskrit | 3 | 3.5 |
| View File | | | |

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

| Department | Number of Publication |
|---------------------------|-----------------------|
| English | 2 |
| Philosophy | 1 |
| View File | |

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

| Title of the Paper | Name of Author | Title of journal | Year of publication | Citation Index | Institutional affiliation as mentioned in the publication | Number of citations excluding self citation |
|---------------------------|----------------|------------------|---------------------|----------------|---|---|
| NA | NA | NA | 2020 | 0 | NA | Nill |
| View File | | | | | | |

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

| Title of the Paper | Name of Author | Title of journal | Year of publication | h-index | Number of citations excluding self citation | Institutional affiliation as mentioned in the publication |
|---------------------------|----------------|------------------|---------------------|---------|---|---|
| NA | NA | NA | 2020 | Nill | Nill | 0 |
| View File | | | | | | |

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

| Number of Faculty | International | National | State | Local |
|-----------------------------|---------------|----------|-------|-------|
| Attended/Seminars/Workshops | Nill | Nill | 5 | Nill |
| View File | | | | |

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

| Title of the activities | Organising unit/agency/ collaborating agency | Number of teachers participated in such activities | Number of students participated in such activities |
|--|--|--|--|
| Celebration of Constitution day | NSS | 9 | 30 |
| International Volunteers day | NSS | 9 | 32 |
| Classroom lecture on fundamental duties | NSS | 10 | 40 |
| Natinal Girl Child Day(????) ???? ???? ????) | NSS | 10 | 25 |
| Training on HIV AIDS awareness and safety | NSS | 1 | 10 |
| View File | | | |

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

| Name of the activity | Award/Recognition | Awarding Bodies | Number of students Benefited |
|--|-----------------------------|----------------------------------|------------------------------|
| District level essay writing compition on COVID 19 | First prize and Third prize | NSS unit R.K. College, Madhubani | 2 |
| View File | | | |

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

| Name of the scheme | Organising unit/Agency/collaborating agency | Name of the activity | Number of teachers participated in such activites | Number of students participated in such activites |
|--------------------|---|----------------------|---|---|
| | | | | |

| | | | | |
|---|----------|---|---|----|
| Covid 19 Awareness | NSS | Awareness Programme | 4 | 10 |
| Free health camp, 25.11.2019 | NSS Unit | Health camp was organized for local community | 5 | 30 |
| COVID 19 Volunteer's Duty training, 24.03.2020-30.03.2020 | NSS Unit | COVID 19 volunteers training programme | 1 | 20 |
| View File | | | | |

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

| Nature of activity | Participant | Source of financial support | Duration |
|---------------------------|-------------|-----------------------------|----------|
| NA | 0 | NA | 0 |
| View File | | | |

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

| Nature of linkage | Title of the linkage | Name of the partnering institution/ industry /research lab with contact details | Duration From | Duration To | Participant |
|---------------------------|----------------------|---|---------------|-------------|-------------|
| NA | NA | NA | 23/07/2019 | 30/06/2020 | 0 |
| View File | | | | | |

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

| Organisation | Date of MoU signed | Purpose/Activities | Number of students/teachers participated under MoUs |
|---------------------------|--------------------|--------------------|---|
| NA | 23/07/2019 | NA | Nil |
| View File | | | |

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

| Budget allocated for infrastructure augmentation | Budget utilized for infrastructure development |
|--|--|
| 160000 | 160000 |

4.1.2 – Details of augmentation in infrastructure facilities during the year

| Facilities | Existing or Newly Added |
|---------------------------|-------------------------|
| Others | Existing |
| Others | Newly Added |
| View File | |

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

| Name of the ILMS software | Nature of automation (fully or partially) | Version | Year of automation |
|---------------------------|---|---------|--------------------|
| Library Software | Partially | 2014 | 2014 |

4.2.2 – Library Services

| Library Service Type | Existing | | Newly Added | | Total | |
|---------------------------|----------|---------|-------------|---------|-------|---------|
| Text Books | 26799 | 1911406 | 3780 | 1799442 | 30579 | 3710848 |
| Reference Books | 2406 | 188685 | Nill | Nill | 2406 | 188685 |
| Journals | 2079 | 40230 | 4 | 6000 | 2083 | 46230 |
| Others(s pecify) | 724 | 28955 | Nill | Nill | 724 | 28955 |
| View File | | | | | | |

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

| Name of the Teacher | Name of the Module | Platform on which module is developed | Date of launching e-content |
|---------------------------|--------------------|---------------------------------------|-----------------------------|
| NA | NA | NA | 23/07/2019 |
| View File | | | |

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

| Type | Total Computers | Computer Lab | Internet | Browsing centers | Computer Centers | Office | Departments | Available Bandwidth (MBPS/GBPS) | Others |
|----------|-----------------|--------------|----------|------------------|------------------|--------|-------------|---------------------------------|--------|
| Existing | 12 | 2 | 1 | 2 | 2 | 6 | 6 | 100 | 0 |
| Added | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total | 12 | 2 | 1 | 2 | 2 | 6 | 6 | 100 | 0 |

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

| |
|--------------|
| 1 MBPS/ GBPS |
|--------------|

4.3.3 – Facility for e-content

| Name of the e-content development facility | Provide the link of the videos and media centre and recording facility |
|--|--|
| 0 | http://hpscollege.com |

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

| Assigned Budget on academic facilities | Expenditure incurred on maintenance of academic facilities | Assigned budget on physical facilities | Expenditure incurred on maintenance of physical facilities |
|--|--|--|--|
| 0 | 0 | 0 | 0 |

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Construction, maintenance and repairing of academic buildings, library, classrooms, electrical appliances and other physical infrastructure of College is done by the College Development Council. Principal, intimates the construction, maintenance and repairing related requirements, as and when required, to the respective departments. 2. The college receives grant from the Higher Education Department under RUSA. Plan Head mentions the assigned budget for procurement of different items which include sports items, books journals, and equipment. Under Non-Plan Head, maintenance and security of physical infrastructure is also done. 3. While purchasing equipment from any fund, it is always ensured that the installation charges and maintenance charges (within warranty period) are provided by the company, which delivers the equipment. Such clause is inserted in the work order of the equipment. 4. Portion of the fund received under RUSA 1.0 Scheme has been utilized for upgrading and repairing of the existing laboratories and other existing infrastructure.

<http://hpscollege.com>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

| | Name/Title of the scheme | Number of students | Amount in Rupees |
|--------------------------------------|--------------------------|--------------------|------------------|
| Financial Support from institution | NA | 0 | 0 |
| Financial Support from Other Sources | | | |
| a) National | NA | Nil | 0 |
| b) International | NA | Nil | 0 |
| View File | | | |

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

| Name of the capability enhancement scheme | Date of implementation | Number of students enrolled | Agencies involved |
|---|------------------------|-----------------------------|-------------------|
| Soft Skill Development | 23/07/2019 | Nil | 0 |
| Personal Counselling and Mentoring | 23/07/2019 | Nil | 0 |
| View File | | | |

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

| Year | Name of the scheme | Number of benefited students for | Number of benefited students by | Number of students who have passed in | Number of students placed |
|------|--------------------|----------------------------------|---------------------------------|---------------------------------------|---------------------------|
|------|--------------------|----------------------------------|---------------------------------|---------------------------------------|---------------------------|

| | | competitive examination | career counseling activities | the comp. exam | |
|---------------------------|----|-------------------------|------------------------------|----------------|------|
| 2019 | NA | Nill | Nill | Nill | Nill |
| 2020 | NA | Nill | Nill | Nill | Nill |
| View File | | | | | |

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

| Total grievances received | Number of grievances redressed | Avg. number of days for grievance redressal |
|---------------------------|--------------------------------|---|
| 5 | 5 | 4 |

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

| On campus | | | Off campus | | |
|-------------------------------|---------------------------------|---------------------------|-------------------------------|---------------------------------|---------------------------|
| Name of organizations visited | Number of students participated | Number of students placed | Name of organizations visited | Number of students participated | Number of students placed |
| NA | Nill | Nill | NA | Nill | Nill |
| View File | | | | | |

5.2.2 – Student progression to higher education in percentage during the year

| Year | Number of students enrolling into higher education | Programme graduated from | Department graduated from | Name of institution joined | Name of programme admitted to |
|---------------------------|--|--------------------------|---------------------------|----------------------------|-------------------------------|
| 2020 | 10 | HPS College | Psychology | LNMU | PG |
| 2020 | 10 | HPS College | History | LNMU | PG |
| 2020 | 3 | HPS College | English | LNMU | PG |
| 2019 | 5 | HPS College | English/Ma thematics | LNMU | PG |
| View File | | | | | |

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

| Items | Number of students selected/ qualifying |
|---------------------------|---|
| Any Other | 5 |
| View File | |

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

| Activity | Level | Number of Participants |
|-------------------------------------|-----------------|------------------------|
| Saraswati Nandan Pratibha Purashkar | Painting(Girls) | 10 |
| Sone-Shiv Folk | Song | 10 |
| Indoor | Inter Classes | 25 |

| | | |
|---------------------------|---------------|----|
| Outdoor Games | Inter Classes | 30 |
| View File | | |

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

| Year | Name of the award/medal | National/ Internaional | Number of awards for Sports | Number of awards for Cultural | Student ID number | Name of the student |
|---------------------------|-------------------------|------------------------|-----------------------------|-------------------------------|-------------------|---------------------|
| 2019 | NA | National | Nill | Nill | Nill | NA |
| 2020 | NA | National | Nill | Nill | Nill | NA |
| View File | | | | | | |

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student Council of the college is an elected body and always joins hands with the college authority and faculty members to ensure overall development of the college. Students' council was appreciated by NAAC peer team members in 2014 for maintaining a disciplined atmosphere in the college. NAAC peer team report and peer team members mentioned the college as a highly disciplined institution. Student Council organizes different cultural programmes to observe important days such as "College Foundation Day", "Republic Day", "Sankalp Diwas", "Independence Day" etc. in the college campus. Vivekanand Jayanti is celebrated in the college by Students' council to cultivate the sense of respect for our Indian culture and tradition. Participation of students in the students' council helps in the development of their organizational skills. Every year, students' council organizes annual college exhibitions in the college campus, which also involves an interdepartmental competition and thereafter prize distribution through proper judgement by invited eminent persons of the locality. College exhibitions highlight different social, academic and cultural subjects and issues through charts, models and excellent representation of craft work by the students. It gains wide participation from the locality as well. General Secretary (GS) of the students' council is the member of governing body of the college. General Secretary puts forward his/her suggestions and different issues related to the academic and administrative affairs of the college to the Head of the institution and to the IQAC. Problems faced by students are sometimes communicated to the college authority through General Secretary of the students' council.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Decentralization The institution has a mechanism of providing operational autonomy at various levels to ensure decentralized governance. Faculty Level The Principal in consultation with the Teachers' Council nominates different committees for planning and implementation of different academic, student administration and related policies. Faculty members are given representation in various committees/cells/units. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different subcommittees nominated by the Teachers' Council (2019-20): • College prospectus UG Admission Cell • UG Examination Cell • College website Information Database Committee • Routine Academic Calendar Committee • Committee for online class procurement • College Journal Publication Committee • Library Development Committee • Monitoring Cell for Central Instrumentation Facility (CIF) • AISHE Incharge Data compilation Cell • Students' Council Election Committee • Students' welfare discipline monitoring unit • Cultural Committee • Games, Sports Gymnasium Committee • Girls' Common Room Monitoring Committee • Canteen Committee Following committees are also constituted during the session 2019-2020: • NAAC Steering Committee of the Institution • RUSA-Project Monitoring Unit • Anti Ragging Squad and Anti Ragging Committee • Internal Complaints Committee • Career Counselling and Placement Cell • Grievance Redressal Cell (Samadhan) • Income Tax (IT) Related Sub-Committee Student level General Secretary of the students union is the member of governing body. Students are empowered to play important role in the organization of different college events Non-teaching staff level Non-teaching staff are represented in the governing body and the IQAC. Suggestions of non-teaching staff are considered while framing policies or taking important decisions. Participative management the institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, governing body, Teachers council and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc Functional level: Faculty members share knowledge among themselves, students and staff members while working for a committee. Operational level: The Principal interacts with government and external agencies faculty members maintain interactions with the concerned departments of the affiliating university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension related, co- and extracurricular activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

| Strategy Type | Details |
|-----------------------|---|
| Admission of Students | For 2019-20, the admission process is completely online. Admission of students commenced in May 2019 for 2019-20 after declaration of results of Higher Secondary or equivalent |

examinations by different boards and the first merit list was prepared in the month of June, 2019, according to the merit index online. Fully online admission system from application to the counseling process has ensured a transparent process and students have been admitted on the basis of merit.

6.2.2 – Implementation of e-governance in areas of operations:

| E-governance area | Details |
|-------------------------------|--|
| Student Admission and Support | Online admission process implemented by the institution on the basis of list provided by the parent university on every academic year. Faculty members provide support system to the students. |

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

| Year | Name of Teacher | Name of conference/ workshop attended for which financial support provided | Name of the professional body for which membership fee is provided | Amount of support |
|---------------------------|-----------------|--|--|-------------------|
| 2020 | NANA | NA | NA | Nill |
| 2019 | NA | NA | NA | Nill |
| View File | | | | |

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

| Year | Title of the professional development programme organised for teaching staff | Title of the administrative training programme organised for non-teaching staff | From date | To Date | Number of participants (Teaching staff) | Number of participants (non-teaching staff) |
|---------------------------|--|---|------------|------------|---|---|
| 2020 | NIL | NIL | 23/07/2019 | 30/06/2020 | Nill | Nill |
| View File | | | | | | |

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

| Title of the professional development programme | Number of teachers who attended | From Date | To date | Duration |
|---|---------------------------------|------------|------------|----------|
| Refresher Course | 1 | 12/11/2019 | 25/11/2019 | 14 |
| View File | | | | |

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

| Teaching | Non-teaching |
|----------|--------------|
|----------|--------------|

| | | | |
|-----------|-----------|-----------|-----------|
| Permanent | Full Time | Permanent | Full Time |
| 1 | Nil | 4 | Nil |

6.3.5 – Welfare schemes for

| | | |
|-------------------------|-------------------------|--|
| Teaching | Non-teaching | Students |
| University Welfare Fund | University Welfare Fund | Assistance from Poor Boys Fund, Sarsarwati Nandan Pratibha Purashkar |

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution is a government institution. The institution conducts both internal and external financial audit regularly. At the institutional level, the principal and bursar regularly check the income and expenditure. The university audit team headed by a chartered accountant and nominated by the university and approved by state government does the external audit every year and keeps tight vigil on financial matter. They also make suggestion for improving the way of book keeping.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

| | | |
|--|-------------------------------|---------|
| Name of the non government funding agencies /individuals | Funds/ Grnats received in Rs. | Purpose |
| NA | 0 | NA |
| View File | | |

6.4.3 – Total corpus fund generated

| |
|---------|
| 4061244 |
|---------|

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

| Audit Type | External | | Internal | |
|----------------|----------|----------------------|----------|-----------|
| | Yes/No | Agency | Yes/No | Authority |
| Academic | Yes | College Inspector | Yes | Principal |
| Administrative | Yes | Chartered Accountant | Yes | Bursar |

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

There is a close rapport between parent and Teacher's association. Harshpati Singh College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students and the attendance of students. If a student shows poor attendance, then parents are informed about the same and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward. Joint efforts of parents and faculty members has ensured good representation of girl students in field based subjects such as botany, zoology, conservation and biology, which require field trainings to different

parts of local area. More than 60 percent students of this institution are female students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college.

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of New class room 2. Construction of separate reading room 3. Installation of CCTV cameras 4.wi-fi enabled campus 5. Providing drinking water.

6.5.5 – Internal Quality Assurance System Details

| | |
|--|-----|
| a) Submission of Data for AISHE portal | Yes |
| b)Participation in NIRF | No |
| c)ISO certification | No |
| d)NBA or any other quality audit | No |

6.5.6 – Number of Quality Initiatives undertaken during the year

| Year | Name of quality initiative by IQAC | Date of conducting IQAC | Duration From | Duration To | Number of participants |
|------|--|-------------------------|---------------|-------------|------------------------|
| 2019 | Meeting Related to preparation and uploading of Annual Quality Assurance Report (AQAR) of Academic Session 2018-2019, Academic Calendar, | 23/07/2019 | 23/07/2019 | 23/07/2019 | 4 |
| 2020 | Promoting Environmental awareness through National E poster competition in COVID19 lockdown period on March towards better future with clean environment | 24/03/2020 | 24/03/2020 | 30/03/2020 | 20 |

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

| Title of the programme | Period from | Period To | Number of Participants | |
|--------------------------------|-------------|------------|------------------------|------|
| | | | Female | Male |
| Interactive awareness sessions | 23/07/2019 | 23/07/2019 | 60 | 100 |
| COVID 19 awareness programme | 24/03/2020 | 30/03/2020 | 40 | 60 |
| Aids awareness | 31/03/2020 | 31/03/2020 | 4 | 6 |

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

| Percentage of power requirement of the University met by the renewable energy sources |
|---|
| <p>Percentage of power requirement of the College is met by the renewable energy sources. National level E-poster competition on March towards better future with clean environment organized by Internal Quality Assurance Cell (IQAC "Save energy" initiative is taken by the students' union to make students aware by making them switch off lights and fans before leaving the classroom.</p> <p>Environmental awareness campaigns by NSS Units Different models, charts and other items related to sustainable development and environmental consciousness are prepared by students during the annual exhibition to promote the idea of environmental conservation among the local community. Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity.</p> |

7.1.3 – Differently abled (Divyangjan) friendliness

| Item facilities | Yes/No | Number of beneficiaries |
|-----------------|--------|-------------------------|
| Ramp/Rails | Yes | 6 |

7.1.4 – Inclusion and Situatedness

| Year | Number of initiatives to address locational advantages and disadvantages | Number of initiatives taken to engage with and contribute to local community | Date | Duration | Name of initiative | Issues addressed | Number of participating students and staff |
|------|--|--|------------|----------|-------------------------|-------------------------|--|
| 2019 | 1 | 1 | 15/08/2019 | 4 | Beti Bachao Beti Padhao | Girls literacy | 40 |
| 2020 | 1 | 1 | 26/03/2020 | 4 | Covid19 awareness | Using of mask and sanit | 50 |

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

| Title | Date of publication | Follow up(max 100 words) |
|-------|---------------------|--------------------------|
| NA | 23/07/2019 | NA |

7.1.6 – Activities conducted for promotion of universal Values and Ethics

| Activity | Duration From | Duration To | Number of participants |
|---|---------------|-------------|------------------------|
| One Day seminar on Ethical Analysis: A Comparison between Indian and Western Philosophical Thought organized by Department of Philosophy. | 04/12/2019 | 04/12/2019 | 50 |

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Tree plantation programmes are organized by NSS Units. ? The campus has been declared "plastic free" zone. ? Medicinal Garden is maintained by Department of Botany ? A place is marked for the disposal of biodegradable waste. ? Tobacco smoking, chewing of pan-masalas and gutka is prohibited in the college campus. ? Health hazards caused by tobacco smoking are repeatedly highlighted especially by the NSS unit through awareness campaign in the college campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Promotion of teaching, learning, and evaluation and research activities through computer-aided methods. Goal of practice is to promote teaching, learning, evaluation and research activities to provide uninterrupted assistance to students in different situations, especially in emergency situation. Providing an informative, interesting, technological and comfortable learning space is the main goal of this initiative. I- The Context Computeraided methods help a teacher to present his or her knowledge in a simple and interesting manner with clarity. Teachers can remain always connected with the students through computer aided methods. Research activities achieve excellence by the use of computer aided methods. II- The Practice All students and faculty members of the institution have been registered to Google meet so that they can maintain efficient interaction. Teachers have uploaded their video lectures to college website to make them accessible to students as and when required. During the pandemic situation due to sudden outbreak of COVID-19, teachers have continued their mentoring process through questionnaire and providing necessary suggestions to students through e-mails. The use of computer-aided methods had enriched the teaching-learning and evaluation process and hence has considerably increased the success ratio of students in university examinations. Lack of funds to implement online teaching -learning process on a wider scale is the major issue. Lack of technological support restricts the full-fledged online mode of education. But events like exhibitions, sports, are always scheduled in December-January when the weather is perfect for the organisation of such programmes. These not only help in distressing but also promote cohesion among the stakeholders. The practice helps in cultivating the team spirit and unity among the students. Failure and success is faced

collectively by the students. The practice of working in teams helps in formation of groups representing the college elsewhere. As a result, hardly any problems are faced in forming teams for curricular, co-curricular and extra-curricular activities. Organizational skills acquired at a smaller level yield important fruit at events requiring exercise of these skills on a much larger scale.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.hpscollege.com>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Hashpati Singh College aspires to become an institution known for: 1. Effective conjunction of teaching and learning 2. Providing quality education with a minimal fee structure 3. Promoting academic, physical, moral and cultural development of students 4. Preparing students for the competitive world 5. Academic and professional development of teachers and staff a. The college provides a perfect platform to students to develop their innovative skills by promoting a research based teaching and learning process. Teachers always encourage students to understand topics through research minded approach, which ensures better understanding and provides strong foundation for their future academics. This has increased participation of students in seminars and publishing papers in journals and book chapters. Students have also won prizes in quiz competitions, debates and other events b. The college, being a state government institution has a nominal fee structure. Faculty members are appointed through University Service Commission (USC), which ensures high quality of teachers, thus providing quality education under nominal fee structure. Several students get scholarships from State Government, which further ensures better education of the economically challenged students. c. Apart from academic excellence, the college also pays sincere attention to the physical, moral and cultural development of students. Students have shown outstanding performance in sports tournaments and NCC Championships. College also actively encourages the organization of moral and cultural events such as observance of Gandhi Jayanti, Independence Day, and Republic Day etc d. College is quite sincere to prepare students for the competitive world. e. Professional and academic development of teachers is always encouraged. In the year 2020, faculty members have more than 3 publications. During the academic year 2019-2020, ten quality research papers have been published in UGC approved Care list journals. Faculty members participate in refresher programmes and other training programmes.

Provide the weblink of the institution

<http://www.hpscollege.com>

8.Future Plans of Actions for Next Academic Year

Improving facilities for computer aided methods of teaching and learning: ? Implementation of LAN and high speed internet networking system in the academic buildings ? Improving the percentage of teachers using computer aided methods of teaching ? Organization of workshop by the IQAC on online teaching-learning process by use of learning management software (LMS) ? Encouraging faculty members to participate in online faculty development programmes Improving the methods of data archiving ? Implementation of a management information software to maintain database of students, faculty and staff, examination results, different activities of cells, committees and units ? Maintaining an open access research database of the institution ? Organization of training program for

faculty members and staff on the use of management information software and different government portals such as integrated finance management system, scholarships, etc. ? Introduction of automated Library Management system
Improving the career counselling and placement initiatives ? Organization of programs focused on career counselling and skill enhancement of students ? Organizing alumni meet for career counselling of students ? Organization of campus interviews ? Maintaining a department-wise database for student progression to higher studies and jobs ? Organization of programmes related to entrepreneurship Organization of different programmes for students, staff and faculty members ? Programmes on yoga, meditation, health and hygiene ? Programmes on ICT/Computing skills ? Introduction of academic audit and green audit by constitution of the respective teams involving internal and external experts ? Implementation of the suggestions of the academic audit team and the green audit team Monitoring of the student mentoring system by the IQAC ? Proper record keeping of the activities of the student mentoring system ? Maintaining an updated year-wise mentor-mentee list of the institution ? Providing time to time suggestions to different departments for improvement in the mentoring system ? Preserving the reports of student mentoring system Increasing collaborations and linkages with other institutions ? Encouraging faculty members to undertake research activities. ? Implementation of online parent-feedback system New construction and renovation ? Renovation of the existing classroom infrastructure such as high and low benches in the classrooms. ? Completion of the ongoing construction of boys and girls hostel and making arrangements for the boarding facilities of the hostels.