

**H.P.S.COLLEGE**  
 Madhepur, Madhubani  
 ( A Constituent Unit of L.N.Mithila University )



Website-www.hpscollege.com

email-hpscollegemadhepur@gmail.com

**OFFICE ORDER**

**2025-26**

Under the guidelines on Public Self disclosure by Higher Institutions, may provide information on their websites, the college has constituted different Cells and Committees for the smooth functioning of the institution under "**Administration**" and "**Student Life**" as:

**1. Building cum Development Committee**

- |                              |                                   |
|------------------------------|-----------------------------------|
| 1. Dr. Umesh Kumar Chaudhary | Principal cum Chairperson         |
| 2. Dr. Umar Farooque         | Bursar cum Senior most teacher    |
| 3. University Representative | CCDC, L.N.M.University, Darbhanga |
| 4. University Engineer       | L.N.M. University, Darbhanga      |
| 5. Local Self Government     | Elected Member                    |
| 6. Dr. Awanish Bharti        | Teacher Representative            |
| 7. Dr. Archana Kumari        | Teacher Representative            |
| 8. Shankar kumar Jha         | Head Assistant                    |
| 9. Vikash Kumar Jha          | Accountant                        |
| 10. Student Representative   | Member                            |

**2. Purchase Committee**

- |                              |                                |
|------------------------------|--------------------------------|
| 1. Dr. Umesh Kumar Chaudhary | Principal cum Chairperson      |
| 2. Dr. Umar Farooque         | Bursar cum Senior most teacher |
| 3. Dr. Awanish Bharti        | Member                         |
| 4. Dr. Archana Kumari        | Member                         |
| 5. Shankar kumar Jha         | Head Assistant                 |
| 6. Vikash Kumar Jha          | Accountant                     |

**3. Internal Complaint Committee**

- |                              |                           |
|------------------------------|---------------------------|
| 1. Dr. Umesh Kumar Chaudhary | Principal cum Chairperson |
| 2. Dr. Umar Farooque         | Co-ordinator              |
| 3. Dr. Awanish Bharti        | Member                    |
| 4. Dr. Archana Kumari        | Member                    |
| 5. Bablu Kumar Mandal        | Office Assistant          |

#### 4. Sports Committees

##### Outdoor Sports:

1. Dr. Hrikesh Lal
2. Dr. sanjay Paswan

##### Indoor Sports

1. Dr. Dilip Kumar
2. Dr. Shashi Shekhar Yadav

##### Cultural Committee

##### i. Sone-Shiv Purashkar Yojna

1. Dr. Archana Kumari- Co-ordinator
2. Dr. sankalp Nath Jha –Member

##### ii. Mobarak Prize

1. Dr. umar Farooque-Co-ordinator
2. Dr. Surendra Yadav

##### iii. Sarswati Nandan Purashkar

1. Dr. H.K.Lal- Co-ordinator/PO
2. Dr. Archana Kumari-Member

##### iv. Bachelal Jha Vishay Vastu

1. Outdoor Sports incharge

#### 5. Women Cell

1. Dr. Archana Kumari
2. Dr. Reena Bharti
3. Dr. Farhat Praween

- Co-ordinator  
Member  
Member

#### 6. Anti-Ragging Cell

1. Dr. umar Farooque
2. Dr. Awanish Bharti
3. Dr. Archana Kumari
4. Dr. H.K.Lal
5. Dr. Dilip Kumar

- Co-ordinator  
Member  
Member  
Member  
Member

#### 7. Student's Discipline Committee

1. Dr. umar Farooque
2. Dr. Awanish Bharti
3. Dr. Archana Kumari
4. Dr. Dilip Kumar

- Co-ordinator  
Member  
Member  
Member

#### 8. Internal Quality Assurance Cell (IQAC)

1. Dr. Umesh Kumar Chaudhary-
2. Dr. Umar Farooque
3. Prof. Awanish Bharti
4. Dr. Archana Kumari
5. Dr. Shashi Shekhar Yadav
6. Dr. Sanjay Paswan
7. Representative of alumni
8. Representative of Local body

- Principal cum Chairperson  
IQAC Co-ordinator  
Member  
Member  
Member  
Member  
Member  
Member

#### 9. Library Committee

1. Dr. Umesh Kumar Chaudhary-
2. Dr. Umar Farooque
3. Prof. Awanish Bharti
4. All Heads of Departments
5. Mahendra Prasad
6. Shivchandra Chaudhary

- Principal cum Chairperson  
Bursar  
Library incharge  
Member  
Librarian/Head Assistant  
Office Assistant

- 10. Debate/Extempore Committee**
- |    |                      |              |
|----|----------------------|--------------|
| 1. | Principal            | Chairperson  |
| 2. | Dr. Umar Farooque    | Co-ordinator |
| 3. | Dr. Awanish Bharti   | Member       |
| 4. | Dr. Archana Kumari   | Member       |
| 5. | Dr. H.K.Lal          | Member       |
| 6. | Dr. Reena Bharti     | Member       |
| 7. | Dr. Sankalp Nath Jha | Member       |
- 11. Controller of Exam**
- |    |                             |                  |
|----|-----------------------------|------------------|
| 1. | Dr. Ram Anek Yadav          |                  |
| 2. | Dr. Shashi Shekhar Yadav    |                  |
| 3. | Mr. Dhananjay Kumar Mishra- | Office Assistant |
- 12. Routine-in-charge/Curriculum Designing**
- |    |                          |  |
|----|--------------------------|--|
| 1. | Dr. Awanish Bhari        |  |
| 2. | Dr. Shashi Shekhar Yadav |  |
- 13. RTI In-charge**
- |    |                    |              |
|----|--------------------|--------------|
| 1. | Dr. Awanish Bhari  | Co-ordinator |
| 2. | Dr. Ram Anek Yadav | Member       |
| 3. | Dr. H.K.Lal        | Member       |
- 14. NSS Programme Officer**
- |    |             |                   |
|----|-------------|-------------------|
| 1. | Dr. H.K.Lal | Programme Officer |
|----|-------------|-------------------|
- 15. Bursar**
- |    |                   |  |
|----|-------------------|--|
| 1. | Dr. Umar Farooque |  |
|----|-------------------|--|
- 16. Furniture / Fixture Swachta Abhiyan In-charge-**
- |    |                    |              |
|----|--------------------|--------------|
| 1. | Dr. H.K.Lal        | Co-ordinator |
| 2. | Dr. Ram Anek Yadav | Member       |
| 3. | Dr. Surendra Yadav | Member       |
| 4. | Bablu Kumar Mandal | Assistant    |
- 17. ICT/website/Wi-Fi**
- |    |                   |  |
|----|-------------------|--|
| 1. | Dr. Umar Farooque |  |
| 2. | Computer Operator |  |
- 18. Land & Building in-charge**
- |    |                    |             |
|----|--------------------|-------------|
| 1. | Principal          | Chairperson |
| 2. | Dr. Awanish Bharti | In-charge   |
| 3. | Head Assistant     | Secretary   |
- 19. Sale & Purchase Committee**
- |    |                      |                  |
|----|----------------------|------------------|
| 1. | Principal            | Chairperson      |
| 2. | Dr. Umar Farooque    | Bursar           |
| 3. | Prof. Awanish Bharti | Member           |
| 4. | Head Assistant       | Office Secretary |
| 5. | Accountant           | Member           |

**20. Grievance Redressal Cell**

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|----|---------------------------|-----------------------|
| 1. | Dr. Umesh Kumar Chaudhary | Principal/Chairperson |
| 2. | Dr. Umar Farooque         | Bursar                |
| 3. | Dr. Awanish Bharti        | Member                |
| 4. | Dr. Archana Kumari        | Member                |
| 5. | Shankar Kumar Jha         | Head Assistant        |
| 6. | Vikash Kumar Jha          | Accountant            |

**21. Student Grievance Redressal Committee (SGRC)**

- |    |                           |                       |
|----|---------------------------|-----------------------|
| 1. | Dr. Umesh Kumar Chaudhary | Principal/Chairperson |
| 2. | Dr. Umar Farooque         | Co-ordinator          |
| 3. | Dr. Awanish Bharti        | Member                |
| 4. | Dr. Archana KUMari        | Member                |
| 5. | Dr. Dilip Kumar           | Member                |
| 6. | Dr. Reena Bharti          | Member                |

**22. NAAC Steering Committee/Preparation Committee**

- |     |                           |                                 |
|-----|---------------------------|---------------------------------|
| 1.  | Dr. Umesh Kumar Chaudhary | Principal/Chairperson           |
| 2.  | Dr. Umar Farooque         | IQAC coordinator                |
| 3.  | Dr. Awanish Bharti        | Member                          |
| 4.  | Dr. H.K.Lal               | PO-NSS/Outdoor Sports In-charge |
| 5.  | Dr. Dilip Kumar           | Indoor Sports In-charge         |
| 6.  | Dr. Archana Kumari        | Cultural In-charge              |
| 7.  | Dr. Sanjay paswan         | Member                          |
| 8.  | Dr. Surendra Yadav        | Member                          |
| 9.  | Dr. Reena Bharti          | Member                          |
| 10. | Dr. Sankalp Nath Jha      | Member                          |

**23. Career & Counseling Cell**

- |    |                           |                       |
|----|---------------------------|-----------------------|
| 1. | Dr. Umesh Kumar Chaudhary | Principal/Chairperson |
| 2. | Dr. Awanish Bharti        | Co-ordinator          |
| 3. | Dr. Archana Kumari        | Member                |
| 4. | Dr. Shashi Shekhar Yadav  | Member                |
| 5. | Dr. Surendra Yadav        | Member                |
| 6. | Dr. Sankalp Nath Jha      | Member                |

**24. Admission Committees****A. Bachelor of Science**

- |    |                    |              |
|----|--------------------|--------------|
| 1. | Dr. Ram Anek Yadav | Co-ordinator |
| 2. | Dr. Sikendar Yadav | Member       |

**B. Bachelor of Arts**

- |    |                    |              |
|----|--------------------|--------------|
| 1. | Dr. Awanish Bharti | Co-ordinator |
| 2. | Dr. Archana Kumari | Member       |
| 3. | Dr. H.K.Lal        | Member       |
| 4. | Dr. Dilip Kumar    | Member       |
| 5. | Dr. Sanjay Paswan  | Member       |

**25. Equal Opportunity Cell**

- |    |                    |              |
|----|--------------------|--------------|
| 1. | Dr. Awanish Bharti | Co-ordinator |
| 2. | Dr. Archana Kumari | Member       |
| 3. | Dr. Dilip Kumar    | Member       |
| 4. | Dr. Sanjay Paswan  | Member       |

**26. Socio-economically Disadvantage Group Cell (SEDG)**

- |    |                    |              |
|----|--------------------|--------------|
| 1. | Dr. Awanish Bharti | Co-ordinator |
| 2. | Dr. Archana Kumari | Member       |
| 3. | Dr. H.K.Lal        | Member       |
| 5. | Dr. Dilip Kumar    | Member       |
| 5. | Dr. Sanjay Paswan  | Member       |
| 6. | Dr. Reena Bharti   | Member       |

**27. Differently-abled Cell**

- |    |                          |              |
|----|--------------------------|--------------|
| 1. | Dr. Ram Anek Yadav       | Co-ordinator |
| 2. | Dr. Shashi Shekhar Yadav | Member       |
| 3. | Dr. Reena Bharti         | Member       |

**28. Research Cell/Maithili Shodhpeeth**

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|----|---------------------------|-----------------------|
| 1. | Dr. Umesh Kumar Chaudhary | Principal/Chairperson |
| 2. | Dr. Umar Farooque         | Co-ordinator          |
| 3. | Dr. Awanish Bharti        | Member                |
| 4. | Dr. Archana Kumari        | Member                |
| 5. | Dr. Sankalp Nath Jha      | Member                |

**Note:**

General /Accounts section in-charge will co-operate and work as an assistant in all various committees and cells for the smooth functioning of the college for the forth coming NAAC Assessment and Accreditation.

Sd-  
Principal

Copy to: All concerned persons  
Memo No- 704/2025-26 dated- 21.02.2026.

*Ukef*  
Principal 21.02.2026  
**Principal**  
H.P.S. College Madhepur (Madhubani)